

The Founders' Lounge offers an intimate exhibition space on our lower level. The gallery is available by monthly rental to 2D artists for solo shows and small group shows. As a public corridor and event room for Odalisque Cafe and Grille, this gallery provides good exposure for your art.

Rent: \$200 per month • AWD Studio and Associate Artists pay \$175

Space: 65 linear feet

To apply: Submit an application for approval, short description of art to be shown, examples of the works to be shown in the form of a website or 5 jpeg images. Wall art only

Access: The gallery is open Tuesday-Saturday, 10am-5pm and 10am-8pm during 2nd Fridays Art Walk. After hours the AWD building is locked to the public. *Please note:* Odalisque Café and Grille occasionally uses the Founders' Lounge space for special events and dining. In this situation your art will remain on display.

Reception: Opening receptions coincide with our monthly 2nd Friday Art Walk event, when the entire art center is open to the public until 8pm. You are welcome to serve food and non-alcoholic drinks for your reception. To serve wine or beer, AWD Staff will introduce you to the Odalisque management who holds the liquor license for the space. They will work with you. Odalisque can also arrange live music for you.

Sales: Please post your contact information in case of inquiries or sales. All sales will be handled by the artist, however AWD will charge a 5% fee in the event that a credit card sale is requested at the gallery office (Visa/MC only). No percentage of sales will be charged otherwise.

Approval: A small committee reviews proposals to ensure art is appropriate for a public corridor, children, and event atmosphere. Please provide 5 jpg images, or website url, giving examples of what you plan to show. Your proposal will be reviewed within 3 months.

Installation: Move-in is on the Wednesday through Friday prior to the 2nd Friday of the month and move-out is on Tuesday prior to the 2nd Friday of the following month. You will receive an installation guide upon reservation. Picture rails and hangers can be available, but should remain after your exhibition. Installations will be overseen and assisted by curator Barbara Stevenson who has final approval over how the show looks.

Cost: The flat rental rate is \$200 for one month. AWD Studio and Associate Artists pay \$175. \$100 is due upon reservation and the remainder is due prior to move-in.

Cancellations: For cancellations within 31-60 days prior to the move-in date, there will be a refund of 75% of the deposit. In the event of cancellation within 30 days prior to the move-in date, no refund will be given.

Security: The Underground Gallery is unstaffed and unsecured. However, the staff, and studio artists pass through the space often and the building is locked after hours. Odalisque event egress occurs through the upper level space.

Liability: Art Works Downtown is not responsible for any loss or damage to persons or property occurring on the premises. It is the renter's responsibility to insure their own property if such protection is desired. Renters are not insured by AWD for public liability or personal injury. You will be responsible to AWD for any losses, damages, or claims caused by you or activities arising from your art show.

Condition: Please leave the room cleaner than you found it.. You will be expected to patch and paint holes at the end of your show. Standard paint and tools are available.

Promotion: We will publicize your show/reception on our website and our promotional materials when possible (with sufficient notice), however additional publicity is your responsibility. Upon rental you will receive an Exhibition Guide.

Submit this form with digital files (jpegs), hardcopy prints, or website and a short statement about your show. A PDF file of the entire application is preferred.

Name _____

Address _____

City, State, Zip _____

Telephone _____

Email _____

Artist's Signature _____

Artists Signature constitutes agreement to all terms and conditions in this prospectus.
Artist permits AWD to use accepted image(s) for AWD promotions.

Dates Requested _____ 2nd Preference _____

Website _____

1. Title _____ Size _____

Medium _____

2. Title _____ Size _____

Medium _____

3. Title _____ Size _____

Medium _____

4. Title _____ Size _____

Medium _____

5. Title _____ Size _____

Medium _____